

RECREATION BUILDING
98 RICHARDS WAY
RENTAL INFORMATION

	CLASS 1		CLASS 2 (NON-PROFIT)	
	RESIDENT	NON-RESIDENT	RESIDENT	NON-RESIDENT
USAGE FEE	\$75.00 / HOUR	\$90.00 / HOUR	\$60.00 / HOUR	\$72.00 / HOUR
KITCHEN	\$50.00 PER RENTAL	\$50.00 PER RENTAL	\$25.00 PER RENTAL	\$25.00 PER RENTAL
LIQUOR WAIVER	\$25.00 PER RENTAL			
ADMIN FEE	\$15.00 PER RENTAL (NON-REFUNDABLE)			
INSURANCE	COST VARIES PER EVENT			
CLEANING/ SECURITY DEPOSIT	\$2.00 PER PERSON \$200.00 MINIMUM / \$500.00 MAXIMUM			
RESERVATION DEPOSIT	\$300.00 (NON REFUNDABLE) WILL BE APPLIED TOWARDS USAGE FEES WHEN BALANCE IS PAID			

NOTE: Reservation deposit and Administration Fee are due when a reservation is made. All usage fees must be paid a minimum of 30 days prior to use or event will be subject to cancellation, with the administration fee and reservation deposit forfeited. A minimum of 4 hours is required for each rental.

