



## **CITY CLERK'S OFFICE**

**I HEREBY ACKNOWLEDGE THAT I HAVE RECEIVED THE FOLLOWING DOCUMENTS FROM THE SPARKS CITY CLERK'S OFFICE AT THE TIME OF FILING AS A CANDIDATE FOR PUBLIC OFFICE IN 2010.**

- 1. NEVADA COMMISSION ON ETHICS' FINANCIAL DISCLOSURE STATEMENT**
- 2. FINANCIAL DISCLOSURE STATEMENT GENERAL INSTRUCTIONS AND FREQUENTLY ASKED QUESTIONS**
- 3. NEVADA COMMISSION ON ETHICS "A GUIDE TO NEVADA'S FINANCIAL DISCLOSURE LAW"**

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**SIGNATURE**

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**PRINTED NAME**

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**OFFICE FOR WHICH YOU HAVE FILED**

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**DATE**





## ***Code of Fair Campaign Practices***

There are basic principles of decency, honesty and fair play which every candidate for public office in the State of Nevada has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, the voters may exercise their constitutional right to vote for the candidate of their choice and that the will of the people may be fully and clearly expressed on the issues.

### ***THEREFORE :***

- 1. I will conduct my campaign openly and publicly and limit attacks against my opponent to legitimate challenges to his voting record or qualifications for office.*
- 2. I will not use character defamation or other false attacks on a candidate's personal or family life.*
- 3. I will not use campaign material which misrepresents, distorts or otherwise falsifies the facts, nor will I use malicious or unfounded accusations which are intended to create or exploit doubts, without justification, about the personal integrity of my opposition.*
- 4. I will not condone any dishonest or unethical practice which undermines the American system of free elections or impedes or prevents the full and free expression of the will of the voters.*

I, the undersigned, as a candidate for election to public office in the State of Nevada, hereby voluntarily pledge myself to conduct my campaign in accordance with the principles and practices set forth in this code.

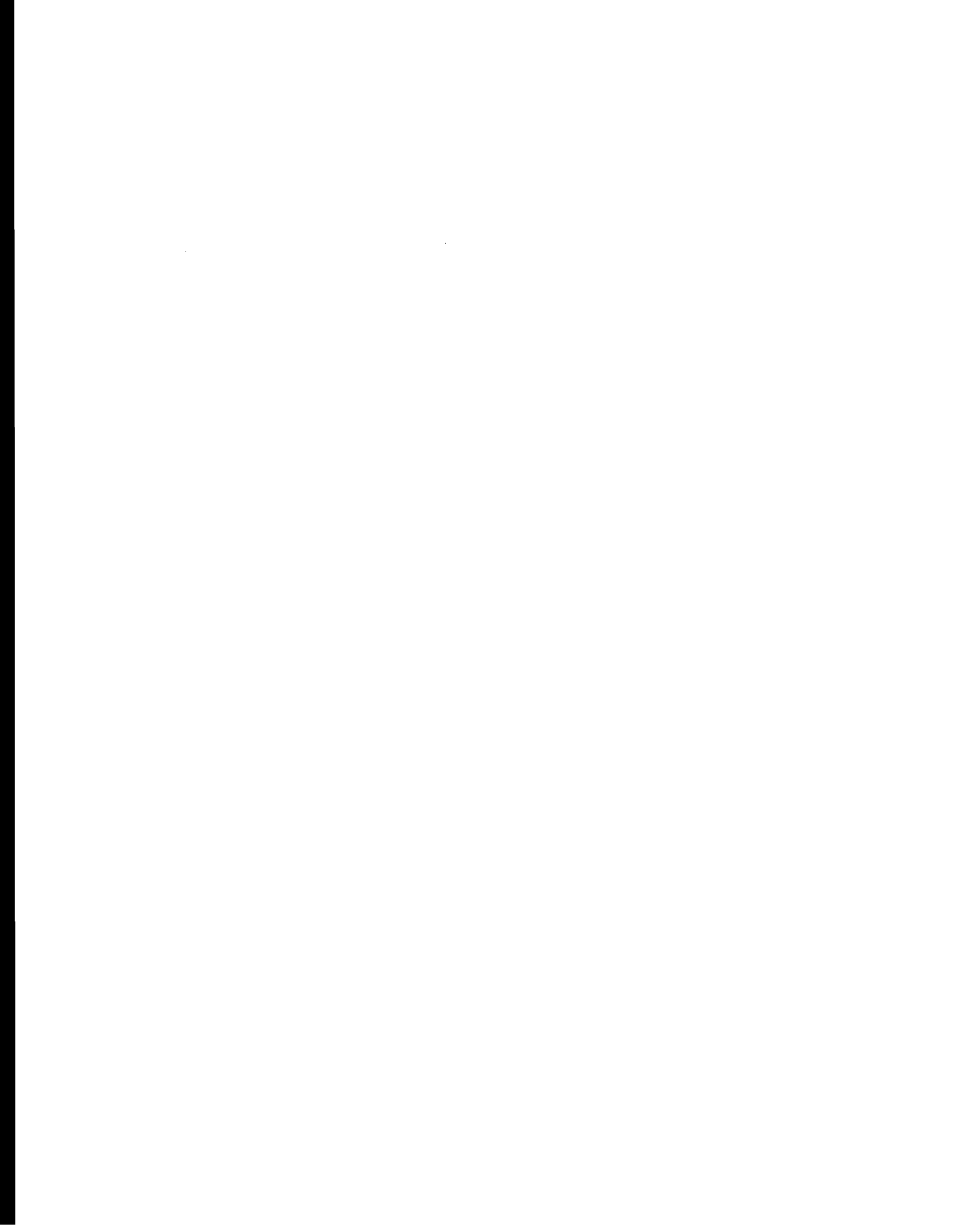
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Date

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Signature of Candidate

*NOTE: Subscription to this code is voluntary. A candidate who subscribes to this code and submits this form to the appropriate filing officer may indicate on his or her campaign materials that he or she subscribes to this code.*



# State of Nevada Declaration of Candidacy of

\_\_\_\_\_  
**For the Office of**  
\_\_\_\_\_

Nonpartisan Office

*Secretary of State Ross Miller*

STATE OF NEVADA

COUNTY OF \_\_\_\_\_

For the purpose of having my name placed on the official ballot as a candidate for the office of \_\_\_\_\_ I, the undersigned \_\_\_\_\_, do swear or affirm under penalty of perjury that I actually, as opposed to constructively, reside at \_\_\_\_\_, in the City or Town of \_\_\_\_\_, County of \_\_\_\_\_, State of Nevada; that my actual, as opposed to constructive, residence in the state, district, county, township, city or other area prescribed by law to which the office pertains began on a date at least 30 days immediately preceding the date of the close of filing declarations of candidacy for this office, in addition to any other requirements required by law; that my telephone number is \_\_\_\_\_, and the address at which I receive mail, if different than my residence, is \_\_\_\_\_; that if nominated as a nonpartisan candidate at the ensuing election I will accept the nomination and not withdraw; that I will not knowingly violate any election law or any law defining and prohibiting corrupt and fraudulent practices in campaigns and elections in this state; that I will qualify for the office if elected thereto, including, but not limited to, complying with any limitation prescribed by the Constitution and laws of this State concerning the number of years or terms for which a person may hold the office; and my name will appear on all ballots as designated in this declaration.

\_\_\_\_\_  
*Signature of candidate for office*

\_\_\_\_\_  
*Designation of name to appear on ballot*

\_\_\_\_\_  
*Designation of name to appear on certificate of election*

\_\_\_\_\_  
*E-mail address (optional)*

Subscribed and sworn or affirmed to before me this \_\_\_\_\_  
day of the month of \_\_\_\_\_ of the year 20\_\_\_\_\_.

\_\_\_\_\_  
*Name of Candidate*

\_\_\_\_\_  
*Notary Public or other person authorized to administer an oath*



## NEVADA ACKNOWLEDGMENT OF ETHICAL STANDARDS FOR PUBLIC OFFICIALS

**PERSONAL INFORMATION:**

NAME:	TITLE OF PUBLIC OFFICE:
PUBLIC ENTITY:	
DATE APPOINTED OR ELECTED TO OFFICE:	
ADDRESS:	
CITY, STATE, ZIP:	
TELEPHONE	E-MAIL:

I HEREBY ACKNOWLEDGE that I have read and understand the statutory ethical standards for public officers and public employees provided in NRS Chapter 281A. I acknowledge that I have (check all that apply):

reviewed the provisions of NRS Chapter 281A on-line from the Commission's website at <http://ethics.nv.gov>.

reviewed the provisions of NRS Chapter 281A in a copy of the statutes received from the Commission office.

***I understand that I am required to file this acknowledgement with the Nevada Commission on Ethics or the Secretary of State, pursuant to NRS 281A.500. I understand that refusal to execute and file this acknowledgement constitutes nonfeasance in office and is a ground for removal, pursuant to NRS 281A.500.3.***

**THE INFORMATION I HAVE PROVIDED HEREIN IS ACCURATE AND COMPLETE.**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name:

**PLEASE NOTE:** If you are an elected public officer required to file a financial disclosure statement pursuant to NRS 281A.610, this form must accompany the first statement of financial disclosure you file once you are elected or appointed to elective public office. NRS 281A.500. The requirement to file this ethics acknowledgement applies each time you are elected to office or re-elected to a new term of office. If you are an appointed public officer who will be entitled to receive \$6,000 or more per year of service, please file the form within 30 days of your appointment to office. NRS 281A.600.

**File completed form with:**

**Appointed Public Officers**

Nevada Commission on Ethics  
3476 Executive Pointe Way, Suite 10  
Carson City, Nevada 89706  
775.687.5469 • 775.687.1279 fax

**Elected or Appointed to Elective Office  
Public Officers**

Nevada Secretary of State, Elections Division  
101 North Carson Street, Suite 3  
Carson City, NV 89701  
775.684.5705 • 775.684.5718 fax



**CITY OF SPARKS  
CANDIDATE DISCLOSURE STATEMENT**

SMC 2.01.050 requires each candidate for City of Sparks elective office to disclose the information requested below. The candidate must verify the information provided herein by signing under oath. This form must be filed with the Sparks City Clerk at the time the candidate files for office. The candidate must also report receipt of campaign contributions on forms provided by the Sparks City Clerk in accordance with SMC 2.01.060.

1. Name of Candidate \_\_\_\_\_  
Residence Address \_\_\_\_\_  
\_\_\_\_\_  
Home Telephone Number \_\_\_\_\_

2. Length of residence in Nevada \_\_\_\_\_  
Length of residence in the City of Sparks \_\_\_\_\_

3. Precinct in which candidate is registered to vote \_\_\_\_\_

4. Name principal address and description of any business in which the candidate, candidate's spouse, or candidate's dependents have held a direct financial interest during the preceding 12 months.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Please attach additional pages if needed. **NOTE:** The term "direct financial interest" means a relationship to any business entity or real property in which the candidate and/or an immediate family member is involved as a trustee, beneficiary of a trust, director, officer, employee, owner in whole or in part, limited or general partner, or a holder of 10% or more of any class of corporate stock.)



5. List the source of each loan to the candidate or candidate's spouse, exceeding \$2,500.  
**EXCEPTIONS:** A mortgage on the candidate's residence, a loan for the purchase of an automobile for private use, or a debt secured by deed of trust on real property located outside the Truckee Meadows.

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6. List all real property or interest therein, including options to purchase, located in the Truckee Meadows, together with the location and address, if any, of property and a statement of whether the property is owned by individuals, a partnership or a corporation.

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7. Has the candidate been convicted of a felony? If yes, state the charge(s).

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8. Has the candidate filed for personal bankruptcy within the last seven years?

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9. State the name of any person or entity which has provided a gift or gifts during the preceding 12 months, and describe the gift.

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Under penalty of perjury, I, the above-named candidate, confirm that the above information is complete and accurate.

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Signature of Candidate

**SUBSCRIBED** and **SWORN** to before  
me this \_\_\_\_\_ day of \_\_\_\_\_,  
2010.

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NOTARY PUBLIC/FILING OFFICER



**2010 ELECTION  
FILING INSTRUCTIONS**

Upon request to file for candidacy in the 2010 City of Sparks Election, the City Clerk's Office should provide you with the following forms:

1. Filing Instruction Sheet
2. Affidavit of Candidacy
3. Political Office Informational Sheet
4. City of Sparks Candidate Disclosure Statement
5. Code of Fair Campaign Practices

The Affidavit of Candidacy and City of Sparks Candidate Disclosure Statement must be completed and notarized/signed by the filing officer. The two completed forms and \$30 cash or cashier's check are required to file for candidacy. **NO PERSONAL CHECKS WILL BE ACCEPTED.** (NOTE: Subscription to the Code of Fair Campaign Practices is voluntary. A candidate who subscribes to the code may indicate on his campaign materials that he subscribes to the code.)

Upon filing of the above reports, the City Clerk's Office shall provide you with the remaining information and required forms:

1. City of Sparks City Charter
2. Code of Ethics
3. NRS 294A – Campaign Practices
4. State of Nevada Campaign Guide
5. Political Sign Information Sheet
6. State of Nevada Statement of Financial Disclosure Form
7. 2008 Elections Campaign Contribution and Expenditure Report Forms

The State of Nevada Statement of Financial Disclosure Form is to be completed and mailed to the Nevada Commission on Ethics, 3476 Executive Pointe Way, Suite 10, Carson City, NV 89706, **NO LATER THAN MONDAY, MARCH 22, 2010.**

The 2010 Elections Campaign Contribution & Expenditure Reports are due in the Sparks City Clerk's Office as follows:

- Report 1 – June 1, 2010                      7 days before the Primary
- Report 2 – October 26, 2010                7 days before the General
- Report 3 – January 15, 2010                15<sup>th</sup> day of January

All reports MUST be completed and filed with the appropriate office, whether you withdraw your candidacy, are elected to office or are defeated.

IF YOU HAVE ANY QUESTIONS THAT THAT WE CAN ASSIST YOU WITH, PLEASE DON'T HESITATE TO CALL THE CITY CLERK'S OFFICE AT 353-2350.



## **MAYOR CANDIDATE INFORMATION**

<b>QUALIFICATIONS:</b>	<ol style="list-style-type: none"><li>1. Bona fide resident of the City since April 16, 2010.</li><li>2. Registered to vote with the City of Sparks.</li><li>3. Must reside in Sparks during term of office.</li></ol>
<b>TERM OF OFFICE:</b>	Four years (4) November 2010 through November 2014
<b>FILING PERIOD:</b>	March 1, 2010, 8:00 a.m. through March 12, 2010, 5:00 p.m.
<b>FILING FEE</b>	\$30.00 Cash or Cashier's Check (This is a non-refundable charge and NO PERSONAL CHECKS WILL BE ACCEPTED.)
<b>WITHDRAWAL OF CANDIDACY:</b>	To withdraw candidacy, present in person, in writing, your request to withdraw to the Sparks City Clerk by 5 p.m., March 23, 2010.
<b>PRIMARY ELECTION:</b>	Tuesday, June 8, 2010
<b>GENERAL ELECTIONS:</b>	Tuesday, November 4, 2010
<b>CLOSE OF VOTER REGISTRATION:</b>	Primary Election – May 18, 2010, 9:00 p.m. General Election – October 12, 2010, 9:00 p.m.
<b>CONTRIBUTION AND EXPENSE REPORTS:</b>	Reports are due: Report No. 1 – June 1, 2010 Report No. 2 – October 26, 2010 Report No. 3 – January 15, 2011 See individual reports for periods covered.
<b>POLITICAL SIGNS:</b>	Political signs may be put up on the first day of filing, March 1, 2010, and must be removed ten (10) days following the election.
<b>REGISTERED VOTER LISTINGS:</b>	Lists of Registered Voters in various formats may be obtained at the Washoe County Registrar's Office, Reno, for a fee.
<b>CITY BUDGET, MAPS, COPIES, ETC.:</b>	City budgets, precinct maps, etc., can be obtained from various City departments for a fee.



## **CITY COUNCIL MEMBER CANDIDATE INFORMATION**

<b>QUALIFICATIONS:</b>	<ol style="list-style-type: none"><li>1. Bona fide resident of the City since April 16, 2010.</li><li>2. Registered to vote with the City of Sparks.</li><li>3. Must reside in the Ward during term of office.</li></ol>
<b>TERM OF OFFICE:</b>	Four years (4) November 2010 through November 2014
<b>FILING PERIOD:</b>	March 1, 2010, 8:00 a.m. through March 12, 2010, 5:00 p.m.
<b>FILING FEE</b>	\$30.00 Cash or Cashier's Check (This is a non-refundable charge and NO PERSONAL CHECKS WILL BE ACCEPTED.)
<b>WITHDRAWAL OF CANDIDACY:</b>	To withdraw candidacy, present in person, in writing, your request to withdraw to the Sparks City Clerk by 5 p.m., May 28, 2008.
<b>PRIMARY ELECTION:</b>	Tuesday, June 8, 2010
<b>GENERAL ELECTIONS:</b>	Tuesday, November 4, 2010
<b>CLOSE OF VOTER REGISTRATION:</b>	Primary Election – May 18, 2010, 9:00 p.m. General Election – October 12, 2010, 9:00 p.m.
<b>CONTRIBUTION AND EXPENSE REPORTS:</b>	Reports are due: Report No. 1 – June 1, 2010 Report No. 2 – October 26, 2010 Report No. 3 – January 15, 2011 See individual reports for periods covered.
<b>POLITICAL SIGNS:</b>	Political signs may be put up on the first day of filing, March 1, 2010, and must be removed ten (10) days following the election.
<b>REGISTERED VOTER LISTINGS:</b>	Lists of Registered Voters in various formats may be obtained at the Washoe County Registrar's Office, Reno, for a fee.
<b>CITY BUDGET, MAPS, COPIES, ETC.:</b>	City budgets, precinct maps, etc., can be obtained from various City departments for a fee.

